Yellowstone County

Debby Hernandez County Auditor

P.O. Box 35014 Billings, MT 59107-5014 Phone (406) 256-2720

Fax (406) 254-7929

Email: dhernandez@co.yellowstone.mt.gov



Date:

November 3, 2016

To:

Board of County Commissioners

Yellowstone County

From: Debby Hernandez

Yellowstone County Auditor

Re:

October 16th to October 31st Payroll Audit

The Auditor's Office reviewed the October 16th to October 31st Payroll and attached are the questions/findings for that period.

This audit would not necessarily disclose all matters in the internal control structure that might be a material weakness. A material weakness is a condition, which would allow errors, or significant irregularities to occur that would not be detected by employees in a timely period in the normal course of performing their assigned functions.

CC: **Human Resources Department**

PAYROLL AUDIT October 16 to October 31

 Date	Employee Name	Department	Finding
 11/3/2016	11/3/2016 Schillinger, Gretchen	County Attorney	County Attorney County Attorney does not get differential pay per MPEA contract.
 11/3/2016	11/3/2016 Dunker, Glen S.	Detention	Regular pay should be for 70.75 hours and accruals are wrong.
 11/3/2016	11/3/2016 Olheiser, Janet	Sheriff	Regular hours should be 96 not 96.5. Accruals are incorrect.
 11/3/2016	11/3/2016 Duncan, Christina	Treasurer	Regular pay should be for 81.25 hours and accruals are wrong.